



## AGENDA

### Active & Safe Routes to School Steering Committee

2026 April 1

1:30 – 3 pm

Virtual, MS Teams

**CO-CHAIRS:** Melissa Waters (SWO STS) and Laura Dueck (MLHU)

**RECORDER:** Paula Marques (MLHU)

**REGRETS:** Andrew Clark (Fanshawe)

#	Notes	Action to be Taken
1	Welcome and Approval of Minutes & Agenda (Laura)	
2	Program Updates:	
	A - Wayfinding Signs Workgroup (Melissa) <ul style="list-style-type: none"> <li>• Lord Roberts PS/Woodfield FI – new stickers for signs</li> </ul>	
	B - Anti-Idling Program (Laura) <ul style="list-style-type: none"> <li>• 18 applications – 16 schools moving forward with signs</li> <li>• City is printing then delivered to schools for installation</li> <li>• Toolkit on website for school implementation</li> </ul>	
	C - Cycle Safe Program (Melissa and Laura) <ul style="list-style-type: none"> <li>• First report submitted</li> <li>• Budget overview</li> <li>• School Kit orders and delivery</li> <li>• Toolkit, video, and evaluation update</li> <li>• Bike racks</li> </ul>	
3	School Travel Planning (Melissa, Cat) <ul style="list-style-type: none"> <li>• Dunwich Dutton (Cycle Safe TBC) and Aldborough</li> </ul>	
4	Spring Newsletter (Laura) <ul style="list-style-type: none"> <li>• Draft completed (review)</li> <li>• Confirm release date</li> <li>• Mailchimp functionality and “from” address</li> </ul>	
5	CAA Safety Patrol Update (Melissa) <ul style="list-style-type: none"> <li>• Incentives offered</li> <li>• Train the trainer dates – August 17<sup>th</sup> week</li> </ul>	
6	Grant Opportunities <ul style="list-style-type: none"> <li>• Green Municipal Fund (London) - Updates (Molly) <ul style="list-style-type: none"> <li>○ ASRTS financial support – WFS (\$1000)</li> </ul> </li> </ul>	
6	Roundtable Updates	
7	Closing Remarks <ul style="list-style-type: none"> <li>• Next meeting June 4<sup>th</sup> (in person)</li> </ul>	