

Agenda

Active & Safe Routes to School Steering Committee

Date: Monday, September 25, 2023

1:00 – 4:00 pm

STS Offices

FACILITATOR: Andrew Clark (Fanshawe) & Kristy Kastelic (SWO STS)

RECORDER:

ATTENDEES: Nate (Cycle Link), Melody (Western), Sean (MTO), Allison (City of London), Scott (TVDSB), Kristy (STS), Andrew (Fanshawe)

REGRETS:

#	Notes	Action to be Taken
1	Welcome & Introductions (Kristy)	
2	Review Agenda (Kristy)	
3	Terms of Reference Approval (Andrew) <ul style="list-style-type: none">Nominations / Election for Secretary	Approved
4	Strategic Plan Approval (Andrew)	Approved
5	Funding (Kristy) <ul style="list-style-type: none">Current Balance;Future Expenditures;Organization Support; andGrants.	\$14 000 in account \$5 000 for translation work and website School Portal \$ remaining = swag Allison to investigate Wayfinding Sign funding Photographs – Scott to determine new school for good weather photos, more urban located and good weather. Sean – government grant opportunities for translation work Nate – neighbourhood decision making update Grant opportunities for French translation grants Child safety seats resources Need for photographs

		Neighbourhood decision making for wayfinding signs Ride to Thrive connected with decision making grant work.
6	School Travel Planning <ul style="list-style-type: none"> • Overview of new STP Model (Andrew) • Profile Questions (Andrew) • Update from Health Unit RE: Resource Development (Health Units) • Format of Action Plan (Kristy) 	Review found in the Email
7	Website Demo (Kristy)	Deferred to next meeting
8	Communication Plan Working Group (Andrew)	Allison will find someone from the City of London Communications team to join our meeting to provide advice.
9	Roundtable Updates if time allows	Allison – Mobility Master Plan, request for member feedback Sean – update provided electronically Kristy – attending Road Safety Meeting on behalf of ASRTS Nate – investigating ways to incorporate air quality monitors into programming
10	Closing Remarks	

Proposed 2023-24 Schedule

September 18, 2023 – 1 to 4pm (In Person)

November 20, 2023 – 1 to 3 (Online)

January 23, 2024 – 1 to 3 (Online)

March 25, 2024 – 1 to 3 (Online)

May 28, 2024 – 1 to 4 (In person)