

# Agenda

## Active & Safe Routes to School Steering Committee

Date: Monday, September 25, 2023

1:00 – 4:00 pm

STS Offices

---

**FACILITATOR:** Andrew Clark (Fanshawe) & Kristy Kastelic (SWO STS)

**RECORDER:**

**ATTENDEES:**

**REGRETS:**

#	Notes	Action to be Taken
1	Welcome & Introductions (Kristy)	
2	Review Agenda (Kristy)	
3	Terms of Reference Approval (Andrew) <ul style="list-style-type: none"><li>• Nominations / Election for Secretary</li></ul>	
4	Strategic Plan Approval (Andrew)	
5	Funding (Kristy) <ul style="list-style-type: none"><li>• Current Balance;</li><li>• Future Expenditures;</li><li>• Organization Support; and</li><li>• Grants.</li></ul>	
6	School Travel Planning <ul style="list-style-type: none"><li>• Overview of new STP Model (Andrew)</li><li>• Profile Questions (Andrew)</li><li>• Update from Health Unit RE: Resource Development (Health Units)</li><li>• Format of Action Plan (Kristy)</li></ul>	
7	<del>Website Demo (Kristy)</del>	
8	Communication Plan Working Group (Andrew)	
9	Roundtable Updates if time allows	
10	Closing Remarks	

## **Proposed 2023-24 Schedule**

September 18, 2023 – 1 to 4pm (In Person)

November 20, 2023 – 1 to 3 (Online)

January 23, 2024 – 1 to 3 (Online)

March 25, 2024 – 1 to 3 (Online)

May 28, 2024 – 1 to 4 (In person)