

Keep it Going! Task List

The following tasks are recommended for a full-fledged School Travel Planning (STP) program; however, it is understood that not all schools will have the ability to complete all tasks. Mandatory tasks are coloured dark blue ■ while optional tasks are coloured light blue □. Each task is listed in chronological order.

This phase involves identifying your school's successes and challenges to determine the next steps of STP at your school. The purpose of this phase is to identify how your STP team and school community are going to support AST moving forward based on the resources and partnerships available.

<i>Tasks</i>	<i>Person(s) Responsible</i>
■ Host a meeting with STP Team to discuss the next steps for STP <ul style="list-style-type: none"> ● Use the Keep It Going Discussion Agenda to guide your discussion around the future of STP in your school 	
■ Widely Celebrate Successes from the School Travel Plan <ul style="list-style-type: none"> ● Share and inform results using school newsletter, school and community center bulletin boards, school website, presentations at parent council meetings, social media, etc. ● Celebrate the contributions of STP champions 	
□ Keep a copy of the Action Plan available on the school website	
□ Continue to build community capacity <ul style="list-style-type: none"> ● Engage STP champions in aspects of the Action Plan and task list that match their interests and expertise 	
□ Have regular meetings about the STP Action Plan	
□ Create and carry out STP Action items	
■ Keep the ASRTS Steering Committee updated on your school's progress <ul style="list-style-type: none"> ● Follow us and Tag us on social media posts: <ul style="list-style-type: none"> ○ Twitter: @elmo_asrts ○ Instagram: @elmo_asrts ○ Facebook: @elmoasrts 	



School Travel Planning Manual

	• Attend Knowledge Sharing Events	
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